

Licensing Act 2003
Premises Licence - Summary

The Leathern Bottle 77 Meadrow Godalming Surrey GU7 3JG	Licence number:	LN/000001983	
	Valid from:	29th June 2022	
	Valid until		
	Telephone:	01483 497632	
Licensable Activities Authorised by the Licence and times these activities may be carried on			
Activity (and area if applicable)	Description	Time From:	Time To:
Provision of regulated entertainment:-			
Live Music	Friday and Saturday Sunday	19:00 12:00	00:00 23:00
Recorded Music	Friday and Saturday Sunday	10:00 12:00	00:00 23:00
Sale by Retail of Alcohol	Monday - Saturday Sunday	10:00 12:00	00:00 23:00
Non-standard Timings:	Christmas Eve until 00:00 New Year's Eve - from the end of permitted hour on New Year's Eve to 01:00 the following day Good Friday 10:00-00:00		

The opening hours of the premises: 07:00-00:30 Monday to Saturday
07:00-23:30 Sunday

Where the licence authorises supplies of alcohol, whether this alcohol is to be consumed on and/ or off the premises: On the premises

Name & (registered) address of holder of premises licence: Mr Peter Hirons
Address redacted

Registered number of holder, for example company number, charity number (where applicable): N/A

Name of designated premises supervisor where the premises licence authorises the supply of alcohol: Mr Kevin Andrew Young

Whether access to the premises by children is restricted or prohibited: There shall be no children allowed in the bar area. Children shall only be permitted in the eating area and garden during opening hours.

Licensing Act 2003
Premises Licence - Detail

The Leathern Bottle 77 Meadrow Godalming Surrey GU7 3JG	Licence number:	LN/000001983	
	Valid from:	29th June 2022	
	Valid until		
	Telephone:	01483 497632	
Licensable Activities Authorised by the Licence and times these activities may be carried on			
Activity (and area if applicable)	Description	Time From:	Time To:
Provision of regulated entertainment:-			
Live Music	Friday and Saturday Sunday	19:00 12:00	00:00 23:00
Recorded Music	Friday and Saturday Sunday	10:00 12:00	00:00 23:00
Sale by Retail of Alcohol	Monday - Saturday Sunday	10:00 12:00	00:00 23:00
Non-standard Timings:	Christmas Eve until 00:00 New Year's Eve - from the end of permitted hour on New Year's Eve to 01:00 the following day Good Friday 10:00-00:00		

The opening hours of the premises: 07:00-00:30 Monday to Saturday
07:00-23:30 Sunday

Where the licence authorises supplies of alcohol, whether this alcohol is to be consumed on and/ or off the premises: On the premises

Name & (registered) address of holder of premises licence: Mr Peter Hirons
Address redacted

Registered number of holder, for example company number, charity number (where applicable): N/A

Name of designated premises supervisor where the premises licence authorises the supply of alcohol: Mr Kevin Andrew Young

Whether access to the premises by children is restricted or prohibited: There shall be no children allowed in the bar area. Children shall only be permitted in the eating area and garden during opening hours.

Annexe 1 – Mandatory Conditions

Alcohol

No supply of alcohol may be made under the premises licence:

- At a time when there is no designated premises supervisor in respect of the premises licence.
- At a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.

Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

- (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
 - (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—
 - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
 - (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
 - (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
2. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
3.
 - (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
 - (2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
 - (3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—
 - (a) a holographic mark, or
 - (b) an ultraviolet feature.
4. The responsible person must ensure that—
 - (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—
 - (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and

- (iii) still wine in a glass: 125 ml;
 - (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
 - (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.
5. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
6. For the purposes of the condition set out in paragraph 5—
- (a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
 - (a) “permitted price” is the price found by applying the formula—

$$P = D + (D \times V)$$
 where—
 - (i) P is the permitted price,
 - (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
 - (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
 - (c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence—
 - (i) the holder of the premises licence,
 - (ii) the designated premises supervisor (if any) in respect of such a licence, or
 - (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;
 - (d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
 - (e) “value added tax” means value added tax charged in accordance with the Value Added Tax Act 1994.
7. Where the permitted price given by Paragraph (b) of paragraph 6 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
8. (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 6 on a day (“the first day”) would be different from the permitted price on the next day (“the second day”) as a result of a change to the rate of duty or value added tax.
- (2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

Annexe 2 – Conditions consistent with the operating schedule

Live Music	Monday	-
	Tuesday	-
	Wednesday	-
	Thursday	-
	Friday	19:00 hours to 00:00 hours
	Saturday	19:00 hours to 00:00 hours
	Sunday	12:00 hours to 23:00 hours

Further Detail

Amplified

Non-Standard Timing

Christmas Eve until 00:00
New Year's Eve until 00:30
Good Friday until 00:00

Location of activity : Indoors

Recorded Music	Monday	-
	Tuesday	-
	Wednesday	-
	Thursday	-
	Friday	10:00 hours to 00:00 hours
	Saturday	10:00 hours to 00:00 hours
	Sunday	12:00 hours to 23:00 hours

Further Detail

N/A

Non-Standard Timing

Christmas Eve until 00:00
New Year's Eve until 00:30
Good Friday until 00:00

Location of activity : Indoors

Alcohol ON sale only	Monday	10:00 hours to 00:00 hours
	Tuesday	10:00 hours to 00:00 hours
	Wednesday	10:00 hours to 00:00 hours
	Thursday	10:00 hours to 00:00 hours
	Friday	10:00 hours to 00:00 hours
	Saturday	10:00 hours to 00:00 hours
	Sunday	12:00 hours to 23:00 hours

Further Detail

N/A

Non-Standard Timing

Christmas Eve until 00:00
New Year's Eve - from the end of permitted hour on New Year's Eve to 01:00 the following day
Good Friday 10:00-00:00

Sale of alcohol to be for consumption : On the premises

Designated Premises Supervisor

Name: Mr Kevin Andrew Young

Address: Address redacted

Personal Licence Number (If known): GUPA1752

Issuing Licence authority (If known): Guildford Borough Council

Opening Hours	Monday	07:00 hours to 00:30 hours
	Tuesday	07:00 hours to 00:30 hours
	Wednesday	07:00 hours to 00:30 hours
	Thursday	07:00 hours to 00:30 hours
	Friday	07:00 hours to 00:30 hours
	Saturday	07:00 hours to 00:30 hours
	Sunday	07:00 hours to 23:30 hours

Further Detail

N/A

Non-Standard Timing

Christmas Eve until 00:30
New Year's Eve until 01:30 on New Year's Day
Good Friday 10:00- 00:00

Any adult entertainment or services, activities, other entertainments or matters ancillary to the use of premises that may give rise to concern in respect of children:-

None.

ELEMENTS OF OPERATING SCHEDULE TO ADDRESS LICENSING OBJECTIVES:

a) General - all four licensing objectives (b,c,d,e)

The Premises Licence Holder shall conform to all four of the Licensing Objectives, as described in (b), (c), (d) and (e) below.

b) The prevention of crime and disorder

There shall be liaison with the Police and the Premises Licence Holder shall attend Pubwatch.
All bar staff shall be trained to ask for proof of age where required.
There shall be zero tolerance to taking and supplying of drugs.
There shall be a refusal to serve anyone drunk.

Conditions agreed with Surrey Police

1. The Licence Holder shall ensure that the premises benefit from a CCTV system that operates at all times when the premises is open for licensable activities.
2. The CCTV system shall incorporate a camera covering the main entrance door and shall be capable of providing an image which is regarded as identification standard. The precise position of the cameras may be agreed, subject to compliance with data protection legislation, with the Police from time to time.
3. The CCTV system shall incorporate a recording facility and any recording shall be retained and stored in a suitable and secure manner for a minimum of 30 days and shall be made available, subject to compliance with data protection legislation, to the Police for inspection on request.

4. The CCTV system must be able to export recorded images to a removable means, e.g. CD/DVD, and have its own software enabled to allow playback/review.
5. A member of staff trained in the use of the CCTV system must be available at the premises at all times that the premises are open to the public.
6. The CCTV system shall display, on any recording, the correct time and date of the recording.

Conditions added by applicant following a minor variation

1. Age verification:

A "Challenge 25" proof of age scheme shall be operated at the premises where the only acceptable forms of identification are recognised photographic identification cards, such as a driving licence, passport or proof of age card with the PASS hologram.

2. Incident log:

An incident log shall be kept at the premises, and made available on request to an authorised officer of the Council or the Police. The incident log must be bound numbered book. It must be completed within 24 hours of the incident and will record the following:-

- (a) all crimes reported to the venue;
- (b) all ejections of patrons;
- (c) any complaints received concerning crime and disorder;
- (d) any incidents of disorder;
- (e) all seizures of drugs or offensive weapons;
- (f) any faults in the CCTV system, searching equipment or scanning equipment;
- (g) any refusal of the sale of alcohol;
- (h) any visit by a relevant authority or emergency service.

3. Incident management:

In the event that a serious assault is committed on the premises (or appears to have been committed) the management will immediately ensure that:-

- (a) the Police (and, where appropriate, the ambulance service) are called without delay;
- (b) all measures that are reasonably practicable are taken to apprehend any suspects pending the arrival of the Police;
- (c) the crime scene is preserved so as to enable a full forensic investigation to be carried out by the Police;
- (d) such other measures are taken (as appropriate) to fully protect the safety of all persons present on the premises; and
- (e) in the event of a serious incident the suspect(s) details must be shared with the Chair of the Pubwatch at the earliest opportunity. this is for consideration from introducing an immediate ban of the suspect(s).

4. CCTV:

- (a) The premises shall install and maintain a comprehensive CCTV system as per the minimum requirements of the police licensing team.
- (b) All entry and exit points will be covered enabling frontal identification of every person entering in any light condition.

- (c) The CCTV system shall continually record whilst the premises is open for licensable activities and during all times when customers remain on the premises and will include the external area immediately outside the premises entrance.
- (d) All recordings shall be stored for a minimum period of 31 days with date and time stamping.
- (e) Viewing of recordings shall be made available immediately upon the request of Police or authorised officer throughout the entire 31-day period.
- (f) The CCTV system must record at the front of the premises curtilage.
- (g) The CCTV system will be checked by the DPS or his named delegate on a weekly basis to ensure full functionality. a record will be kept of such checks, including the person making them, which will be made available upon the request of Police or authorised officer.
- (h) In the event of any system failure, the Police Licensing Department and Licensing Authority will be made aware as soon as reasonably possible, and an entry made in the incident book detailing the defect and all activity undertaken to effect repair to and resumption of the CCTV system.

c) Public Safety

Checks shall be carried out on fire risk assessments and extinguishers.

d) The prevention of public nuisance

Regular noise checks shall be undertaken during performances and opening hours.

Bins shall be regularly emptied and the premises kept tidy.

No drinks shall be taken off the premises.

Conditions agreed with Environmental Health

1. The garden area to the rear of the premises (excluding the paved smoking area) shall be closed to customers at 23:00 hours.
2. All doors and windows to be kept shut between 23:00 hours and 07:00 hours (except for normal access and egress).
3. Customers shall not be permitted to take drinks outside after 23:00 hours.
4. Signage shall be displayed at the exits requesting customers respect the needs of the local residents by quietly leaving the premises.
5. The pool room (shown as 'Store' on the Annexed Plan) shall not be used by customers for any purpose after 21:30 hours.

e) The protection of children from harm

A "Think 25" and "Challenge 25" proof of age scheme shall be in operation.

There shall be no children allowed in the bar area.

Children shall only be permitted in the eating area and garden during opening hours.

Embedded Restrictions : On Licence

1. Permitted Hours

Alcohol shall not be sold or supplied except during permitted hours.

In this condition, permitted hours means those hours stated above.

Restrictions

The above restrictions do not prohibit:

- a) during the first twenty minutes after the above hours the consumption of the alcohol on the premises;
- b) during the first twenty minutes after the above hours, the taking of the alcohol from the premises unless the alcohol is supplied or taken in an open vessel;
- c) during the first thirty minutes after the above hours the consumption of the alcohol on the premises by persons taking meals there if the alcohol was supplied for consumption as ancillary to the meals;
- d) consumption of the alcohol on the premises or the taking of sale or supply of alcohol to any person residing in the licensed premises;
- e) the ordering of alcohol to be consumed off the premises, or the despatch by the vendor of the alcohol so ordered;
- f) the sale of alcohol to a trader or club for the purposes of the trade or club;
- g) the sale or supply of alcohol to any canteen or mess, being a canteen in which the sale or supply of alcohol is carried out under the authority of the Secretary of State or an authorised mess of members of Her Majesty's naval, military or air forces;
- h) the taking of alcohol from the premises by a person residing there; or
- i) the supply of alcohol for consumption on the premises to any private friends of a person residing there who are bona fide entertained by him at his own expense, or the consumption of alcohol by persons so supplied ; or
- j) the supply of alcohol for consumption on the premises to persons employed there for the purposes of the business carried on by the holder of the licence, or the consumption of alcohol so supplied, if the liquor is supplied at the expense of their employer or of the person carrying on or in charge of the business on the premises.

Annexe 3 – Conditions attached after a hearing by the Licensing Authority

N/A

Annexe 4 – Plans

Attached